

Register of Interests

The Code of Accountability requires the Chairperson, Board Members, Executive Directors and members of staff to declare interests which are relevant and material to the Authority. All managers or budget-holders within the Authority, having delegated responsibility to commit or influence commitment of Public Funds shall declare such interests. Any managers appointed in the future shall do so on appointment.

Interests that shall be regarded as 'relevant and material' are:

- a) Directorships, including non-executive directorships held in private companies or PLCs (with the exception of those of dormant companies) likely or possibly seeking to do business with the HSC.
- b) Ownership or part-ownership of private companies, businesses or consultancies likely or possibly seeking to do business with the HSC.
- c) Majority or controlling share holdings in organisations likely or possibly seeking to do business with the HSC.
- d) A position of trust in a charity or voluntary organisation involving the field of health and social care.
- e) Any connection with a voluntary or other organisation contracting for HSC services.
- f) Any commercial interest in a decision of the Authority.
At the time Board Members' interests are declared, they shall be recorded in the Board minutes. Any changes in interests shall be declared at the next Board meeting following the change occurring.

Board Members' directorships of companies likely or possibly seeking to do business with the HSC shall be published in the Board's Annual Report. The information shall be kept up to date for inclusion in succeeding Annual Reports.

During the course of a Board meeting, if a conflict of interest is established, the Member concerned shall, as soon as practicable after its commencement, disclose the fact. It shall be disclosed in a manner that cannot be perceived to influence subsequent discussion or decision. The member shall withdraw from the meeting and play no part in the relevant discussion or decision. (**NB** there may be exceptional circumstances, and SO.6.2.23 shall be applied).

Such interests may also be created by the involvement of a spouse or close family member in such matters.

Register of Interests

The Chief Executive shall ensure that a Register of Interests is established to record formally declarations of interests of Board members. In particular the Register shall include details of all directorships and other relevant and material interests, which have been declared by the Chairperson of the Board, Board Members, the Chief Executive, Executive Directors, managers and budget-holders.

While additional interests or changes in interests should be notified as they arise and incorporated in the Register, an annual review is also to be undertaken. This annual review of the Register shall seek notification of any changes to interests that may have arisen but not notified during the preceding twelve months.

The Register shall be available to the public and the Chief Executive shall take reasonable steps to bring the existence of the Register to the attention of the local population and to publicise arrangements for viewing it.

If Board Members, Chief Executive, Executive Directors, or managers / budget-holders have any doubt about the relevance of an interest, this shall be discussed with the Chairperson, Chief Executive or the staff member's Executive Director as appropriate.

The **general principle** to be adopted is that if there is uncertainty regarding the need to disclose a particular matter then, **in the interests of openness, disclosure shall be made.**

Fig 1. Table showing Board members register of interests as at 2 November 2020

	Consultancies and/or direct employment	Fee-paid work	Shareholdings	Fellowships/trusteeships and membership of voluntary bodies	Any other personal interests not covered above	Non-personal interests
Christine Collins MBE	Chair of Patient and Client Council	None	None	Member of Northern Ireland Rare Disease Partnership (Charity)	None	None
Neil Bodger	None	None	None	None	None	None
Bronagh Scott	HSC Leadership Associate HSC Leadership Centre 12 Hampton Manor Drive Belfast BT7 3EN	Currently providing Support to the Chief Nursing Officer Department of Health NI – Surge Planning for COVID19 – seconded from HSC Leadership Centre	None	Trustee United Response (Charity Provider of services to people with Learning Disability) England and Wales	Member of SDLP	None
Jacqui McGarvey	NISCC Non executive Board Member	Jacqueline S McGarvey Ltd	None	None	None	None

	Consultancies and/or direct employment	Fee-paid work	Shareholdings	Fellowships/trusteeships and membership of voluntary bodies	Any other personal interests not covered above	Non-personal interests
Prof. Stuart Elborn	Employment by Queens University Belfast	Advisory work to the following Pharmaceutical Companies: Vertex, Ionis. Grant supported work through QUB with Novartis, Polyphor and Alaxis (EU funded grant). Adisory work to Celerion.	Some ISA funds in Sustainable fundes Shares in Sanctus a mental health and well-being company (startup)	None	None	None
Suzanne Rice	None	None	None	None	None	None
Alan Hunter	Pharmaceutical Society NI – Member statutory committee, Ulster University – member of Governance – Remuneration appointments Nomination Committee (from 1/1/2021)	None	None	None		Daughter – Dr (Endocrine Reg) Son in law - dentist